



## ROYAL EXCHANGE THEATRE

### JOB DESCRIPTION

**ROLE:** Sound Technician

**SALARY:** £29,134 per annum

**HOURS:** 40 hours per week

**CONTRACT:** Permanent

**RESPONSIBLE TO:** Head of Sound

**AREA:** Production

### JOB OVERVIEW

We are the North West's largest and only full-time, text based producing theatre. We present work in our unique modular theatre-in-the-round as well as spaces across Greater Manchester, in our equally unique pop-up theatre The Den. Our exemplary engagement work with the people of Greater Manchester stands side-by-side with the theatre we produce.

This is an exciting time to be joining the Royal Exchange Theatre, as we expand our team and welcome increasing numbers of visitors and audiences into our Grade II listed building in the heart of the city centre

At the Royal Exchange everyone within the Production Team is included in the creative process and the Sound team work closely with the other departments and freelancers to ensure the efficient operation, delivery, and maintenance of sound resources across our spaces both on and off site.

This includes the delivery and operation of productions, projects and hires, collaborating with other staff and freelancers to ensure that all projects and collaborations enjoy a process rich with imagination and innovation resulting in the highest technical and artistic standards within agreed parameters.

This role will involve varied work patterns, including evenings and weekends, involving operating, installing and maintaining sound equipment for projects and performances involving work with professionals and non-professionals in our main space, studio and off-site.

This is a great role for a technician looking to specialise and develop their skills in realising and operating sound for producing theatre. Training and development opportunities will be offered where appropriate.



## ROLE FUNDAMENTALS

### PRODUCTION/PROJECT

- To set up, operate and programme sound equipment in our theatre and other spaces
- Take a pro-active role in a team focused on the integration and exploration of innovative sound and associated technologies across our range of activities
- To work effectively with a diverse range of Sound Designers and Visiting Artists, finding innovative ways to realise their creative ambitions
- Prepare practical items and effects for projects
- Attend design and production meetings, technical and dress rehearsals as necessary and ensuring good communication with all teams and that production and rehearsal notes are quickly, appropriately and positively responded to
- Attend fit-up and get-outs and help solve technical problems as they relate to Sound elements
- Rigging, operating and testing all necessary equipment
- Maintaining equipment managed by the team
- Setting up, operating and recording sound in and for rehearsals, meetings and events
- Record accurate back-up copies of material when required
- Maintaining a safe and tidy environment within the department and the building
- Work effectively with a diverse range of musicians, designers, visiting artists, freelance and casual technicians with all levels of experience
- Reporting on resources when required

### GENERAL

- Be an imaginative and innovative maker and collaborator.
- Working under direction take a proactive and organised approach to your work.
- Ensure good housekeeping in all relevant working areas.
- Attend meetings, rehearsals and ongoing evaluation and reflection of our work as required.
- Support and engage with workshops or training for apprentices, work placements or Young Company members as appropriate.
- Be aware of other teams' work, to help achieve RET's aims and work well with colleagues across the organisation.
- Engage with projects and events led by other teams.
- Work to the Equality and Diversity policy of the RET and help to achieve the theatre's diversity action plan.
- Have an awareness of, and comply with, Health and Safety at Work and work to RET's Health and Safety Policy.
- Work to other guidelines, procedures and policies provided by the company.
- Take part in working groups and training sessions as required.
- Support RET's sustainability aims.



## CORE COMPETENCIES

- Knowledge, skills and interest in theatre sound technology, design and practice
- Ability to develop deep knowledge and understanding of Digico SD10T and QLab
- Ability to develop specialist knowledge and understanding of sound design, sound equipment and other sound-related disciplines
- Flexible approach to working, including the ability to work evening hours and weekends when necessary
- Excellent housekeeping skills
- Ability to communicate effectively with staff across all teams
- Able to work well under pressure and prioritise work effectively
- Skilled at working within a team
- Excellent logistical skills
- Strong commitment to achieving high standards
- Strong commitment to the work and values of the theatre
- Experience of Health & Safety practice and procedures.
- Good IT Skills

## DESIRED COMPETENCIES

- A passion/interest in live performance and theatre-making
- Experience of line-mixing on productions
- Experience and understanding of Sound #2 role on productions
- Formal technical theatre qualification.
- Creative/Sound Design skills
- Experience of Health & Safety practice and procedures, to include Risk Assessments
- Other relevant qualifications (Such as IPAF, PASMA, ABTT awards, etc)
- Teaching or sharing practice (internal & external)
- Industry and Greater Manchester links

## WHAT WE WILL PROVIDE

- A supportive, inclusive, and collaborative working environment. We will consider everyone's needs and improve where we can
- Safe routes and structures to report anything that has a negative impact. We'll keep learning and growing
- Personal and professional development opportunities
- Ongoing training such as inclusivity, anti-racism, unconscious bias, mental health, and wellbeing
- A stimulating and creative workplace where everyone's opinions and ideas can be shared
- Competitive salaries and opportunities to contribute to pensions
- Access to mental health and wellbeing services

## RET VALUES AND BEHAVIOURS

We are invested in the people we work with and their values and behaviours. We want all our team to display and live by the following principles:

### ACCOUNTABLE

- We take ownership of our own part and are accountable for our own decisions.
- We trust others to be responsible for what they do, and how they do it, to drive the aims of RET and its future.
- We will challenge people and practice, as well as support them, to achieve our aims especially in our active commitment to removing discrimination.

### HONEST

- We will ask difficult questions, feel empowered to do so and give and receive feedback, even if it is difficult to say or hear. This is vital for equality, diversity and inclusion.
- We will be empathetic and demonstrate emotional intelligence.
- We will apologise if we have done something wrong - and move on.

### OPEN

- We will develop the appetite to learn and grow, so that we can be truly open to anyone and everyone.
- We will be collaborative, flexible and adaptable in how we do things and get "stuck in" if we see others need help.
- We will welcome innovation and show entrepreneurship where we can.